

**TC/BOE STRATEGIC PLAN SUBCOMMITTEE
MEETING MINUTES
October 4, 2011**

CALL TO ORDER: Greg Stokes, BOE Chairman, called the meeting to order at 7:00 PM in the Barnard School Conference Room.

FIRE EVACUATION ANNOUNCEMENT: Mr. Stokes made the appropriate announcement.

MEMBERS PRESENT: Greg Stokes, Scott Kaupin, Chuck Johnson, Bill Lee, Patrick Crowley and Judy Apruzzese-Desroches (arrived at 7:11 PM).

ALSO AT THE TABLE: Superintendent John Gallacher, Assistant Superintendent Tony Torre, Principal Tom Duffy, Principal Paul Newton, and Town Manager Matt Coppler.

CONTINUED DISCUSSION OF PHASE II OF THE SCHOOL REORGANIZATION – HIGH SCHOOLS CONSOLIDATION:

The two high school principals presented an overview of the work to date on the consolidation efforts. High school staff members are busy working on the curricula (Program of Studies), staffing needs, facility needs, and related matters for a consolidated high school. Their goal is to create a proposal for a 21st Century high school that Enfield would be proud of, meets the needs of the students, and is affordable. In addition, the staff will address the proposed new requirements for high school graduation effective for 2020.

Principal Duffy explained a template that each Academic Department will use to address goals, timelines, areas/topics, tasks, and comments/considerations required to consolidate. Each Department will review their completed template with the TC/BOE Strategic Plan Subcommittee in December/January. The common template will provide the subcommittee with a consistent reporting document as they review the proposal(s).

Principal Newton presented the school administration's proposed timeline for reorganization. Consensus of the subcommittee members indicated agreement with the timeline. Key to attaining the timeline is the passing of a referendum in 2012. The proposed timeline is attached for review.

Mayor Kaupin and Town Manager Coppler then shared the chronological order for conducting a referendum. The CSDE requires all paperwork for approval and reimbursement, if any, for a school construction project by June 30, 2012 if the referendum is to be held in November 2012.

ITEMS FROM THE TABLE:

Discussion followed on the membership of the subcommittee following the upcoming elections. Currently, all members are sitting members of the Board of Education or the Town Council. Consensus was that the newly elected officials will need to determine the membership appointments.

AGENDA ITEMS AND DATE FOR NEXT SUBCOMMITTEE MEETING:

A future meeting date was discussed. Superintendent Gallacher was directed to provide “no go dates” for December and the subcommittee will work around those dates; hopefully, to bring in the first group of Department Chairs to explain their template plans. At least two meetings were suggested for the reviews by the Department Chairs.

ADJOURNMENT:

At 8:15 PM, Pat Crowley moved, and Chuck Johnson seconded, a motion to adjourn. Motion passed unanimously by a show of hands. Meeting adjourned at 8:15 PM.

Respectfully submitted,

John Gallacher, Recorder

Attachment (1) – EPS High School Reorganization Proposed Timeline